Sanitized - Approved For Release : CIA-RDP70-00211R000100450026-2

Chief, Records Center

19 Karch 1957

Records Management Officer, ORR

Disposition of Records

1. Attached is a copy of the memorandum from Chief, Disposition Branch, Records Center, dated 4 January 1957. Three jobs included in this memorandum may be destroyed immediately: 56-170, 57-7, and 57-379. The appropriate concurrences have been secured for the destruction of these jobs. The remaining jobs enumerated in the 4 January memorandum; 57-2, 57-3, 57-25, 57-26, 57-27, and 57-28, all falling under Item No. 41 d of Records Control Schedule No. 22-55, may be destroyed after 1 January 1958.

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- 2. Attached is a copy of a memorandum from Chief, Projects Control Staff, CRR, dated 23 February 1957. Paragraph 4 of this memorandum specifies material, the destruction of which was authorized by Mrs. 25 February 1957. The St/PC memorandum may be considered as CRR authorization for the destruction of the material specified in paragraph 4.
- 3. The material referred to in paragraphs 1, 2, and 3 of the St/PC memorandum referred to in paragraph 2 above, is being reviewed by ORR. A memorandum will be forthcoming in the very near future, directed to the Records Center, authorizing a sizeable destruction of this supplementary distribution material.
- 4. There are 170 copies of a memorandum, subject: "Recipients of ORR Publications" dated 29 December 1954, being held in the Records Center for Supplemental Distribution. All copies of this may be destroyed. The record copy is held by St/PC.
- 5. Chief, Disposition Branch, Records Center memorandum, dated 12 February 1957.

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Parther action on this job will be initiated at the discretion 25X1A9a of Nr.

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SUBJECT: Disposition of Records

b. Discussed Job No. 53-204 with Mr. 25X1A9a

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St/FB/RR. Mr. 15 concurs that this entire job, consisting of reproduction masters, can be destroyed.

- c. The balance of the jobs listed on the 12 February 1957 memo are being reviewed in ORR to determine which jobs can be destroyed.
- 6. It is requested that ORR be advised of the number of cubic feet of records destroyed in accordance with paragraphs 1, 2, 3, 4, and 5 b of this memorandum.

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Distribution:

Orig & 1 - Addressee

1 - Records Mgmt. Staff

2 - St/A, RM&S

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St/A/RR/1 : aeb/3597